

Information session : BIOPAMA Small Technical Grants for Assessments

17 December 2020



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The Biodiversity and Protected Areas Management Programme (BIOPAMA) is an initiative of the Organisation of African, Caribbean and Pacific States financed by the European Union's 11th EDF.

Small Technical Grants for Assessments

Technical Overview

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Action Component Main objective



Improve biodiversity conservation in *priority areas* through funding tangible on the ground actions that are addressing management and governance *priorities actions* identified by *diagnostic tools*.

BIOPAMA AC Y4/5 - 4 calls for proposals



STGA 2020

- The objective of this call for proposal is to increase the use of quantified management and governance assessment tools (PAME, PAGE) in ACP countries' protected and conserved areas to define or update priorities for action to improve management and governance of these protected and conserved areas.

STGA 2020

- It is strongly recommended that all possible applicants for forthcoming BIOPAMA AC funding opportunities carry out a management and governance assessment that identifies such priorities for actions with associated enhancement plans.

! Only priorities identified by these decision-support tools will be eligible for funding for the BIOPAMA AC grant calls to be organised in 2021.

What? ASSESSMENT(S)

- Quantified management and governance assessments (PAME, SAGE) including IMET, METT, RAPPAM, Green List, Enhancing our Heritage, SAGE, GAPA or equivalent – that identify the **necessary enhancement plans with result-oriented priority actions, including the assessment of potential environmental and social risks of these.**

BIOPAMA AC Small Technical Grants for Assessments

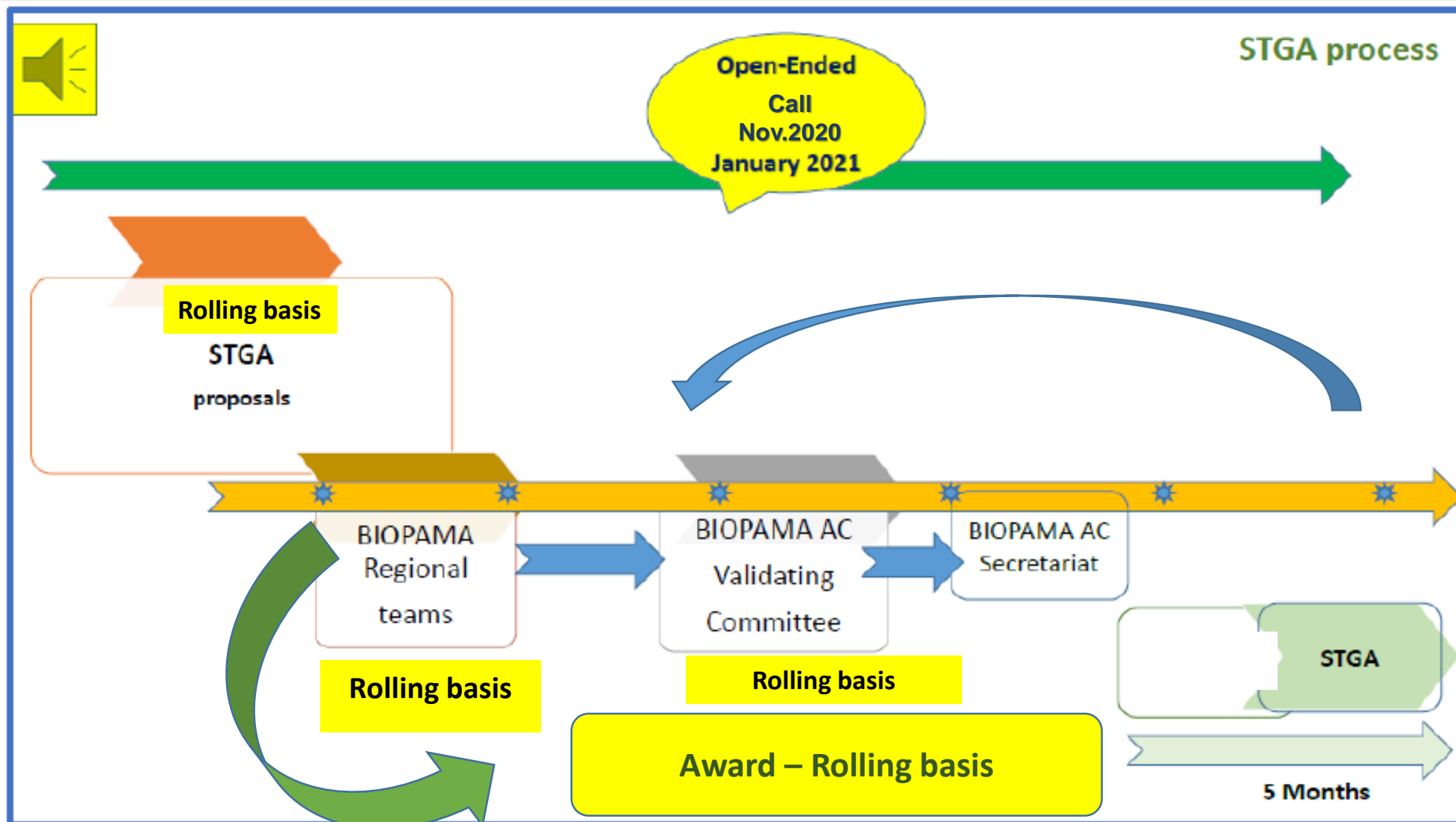
How?

Type of financial support	Maximum BIOPAMA funding Per grant	Maximum duration
Small Technical Grants for Assessments	For management and/or governance assessments €20,000*	5 months Max.

Total financial allocation for the STGA call: **EUR 800,000**

* One STGA can support several assessments

How? Rolling submission/review/award



BIOPAMA AC Small Technical Grants for Assessments

Who?






To be eligible for a BIOPAMA AC STGA, applicants must:

- **be public or private legal entities** (e.g. a registered/incorporated company or organisation) **registered as a separate legal entity in an eligible ACP country²**;
- **be in charge of or be involved³ in the protected and conserved area(s) management and/or governance** at the national, sub-national or site level;
- **be in charge of or be involved in the management of a transboundary conservation area ;**
- **be directly responsible** for the preparation and management of the grant, and not acting as an intermediary;
- **not be a beneficiary of any other grant funded by the European Union (including EDF funds) for the same activities, in the same protected and conserved area(s), network or system of protected area or transboundary conservation area.**

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Who?

! Status, constitutive documents have to be submitted with the application

Applicant	Small Technical Grant for Assessment
National/Sub-national agencies, authorities, organisations in charge of the management of protected area(s) at the national, sub-national or site level	
Organisations involved in protected and conserved area(s) management and/or governance at the national, sub-national or site level including: Country-based Non-Governmental Organisations, International Non-Governmental Organisations*, Regional Organisations	 *
Protected and conserved Areas, including ICCAs	
National/regional network of protected areas	
Transboundary areas	

***special conditions apply to organisations established in an OECD country.**

These organisations are eligible in the case of contracts that are implemented in a Least Developed Country (LDC) or a Highly Indebted Poor Country (HIPC), as included in the list of Official Development Assistance (ODA) recipients.

STGA timeline


	Milestones	TIME*
Launch of the STGA call	20 November 2020	
Deadline for requesting any clarifications from the BIOPAMA AC Regional Focal points Teams	19 January 2021	23:59
Submission of STGA proposals	Open-call = Rolling basis	
Ultimate deadline for submission of STGA proposals	29 January 2021	23:59
Consolidated Regional Evaluation reports sent to the Validating Committee	On a rolling basis	-
Selection of projects by the Validating Committee to be awarded a BIOPAMA Small Technical Grant	On a rolling basis	-
Notification to applicants of the results	On a rolling basis	
Signature of Grant Agreements	On a rolling basis	-

STGA - Useful info : <https://action.biopama.org/stga/>

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action.biopama.org/stga/

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Start Date: The STGA start date must follow the grant signature and be no later than February 2021.

HOW TO SUBMIT A PROPOSAL FOR A SMALL TECHNICAL GRANT FOR ASSESSMENT?

The grant application process for STGA comprises **a single stage, with the submission of a full proposal.**

All STGA proposals **should be submitted electronically** on the BIOPAMA Action Component Portal. **Submissions on paper or by e-mail will not be accepted.**

Only applications submitted by the deadline stated in the description of the call and through the BIOPAMA Action Component Portal will be accepted.

USEFUL DOCUMENTS AND LINKS

[GUIDELINES FOR APPLICANTS FOR STGA – EN](#)

[DIRECTRICES PARA LOS SOLICITANTES – ES](#)

[BIOPAMA FUNDING ALERT #9](#)

[CREATE YOUR ACCOUNT AND APPLY](#)


APPLICATION DOCUMENTS

The following templates are being shared for reference. Interested organisations must note that applications must be submitted through the BIOPAMA Action Component Portal, by creating an account and logging in at the link app.biopama.org (see button above).

[APPLICATION TEMPLATE](#)

[APPLICANT'S DECLARATION TEMPLATE](#)

[CO-APPLICANT'S MANDATE TEMPLATE](#)

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STGA - Useful Documents : <https://action.biopama.org/stga/>

BIOPAMA_AC_Application_Template_STGA_2020 - Word

MARTINEZ Carole

File Home Insert Design Layout References Mailings Review View Acrobat Tell me what you want to do...

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BIOPAMA STGA application template (Please insert here the reference number of your application)

The application should be short but informative enough. This application form has to be completed and uploaded on the [BIOPAMA AC portal](#).

1) General information

1. Title:	Insert title of the assessment to be funded
2. Region ¹ :	Insert targeted ACP region
3. ACP ² Country:	Insert targeted ACP name When relevant insert the key conservation landscape
4. Priority Area targeted:	Insert name Insert WDPA number
5. Duration (5 months maximum):	Insert number of months months
6. Total funding requested:	Insert figures €
7. BIOPAMA STGA objective	Specify the type of assessment you want to undertake and tick the relevant box(es) below <input type="checkbox"/> IMET <input type="checkbox"/> METT <input type="checkbox"/> RAPPAM <input type="checkbox"/> IUCN Green List, application and or candidate phases analysis ⁴ <input type="checkbox"/> Enhancing our Heritage (EoH) <input type="checkbox"/> Equivalent : Please specify ⁵

¹ Equivalent to 10 pages maximum in a word document
² West Africa, Central Africa, Eastern Africa, Southern Africa, Caribbean, Pacific.
³ The ACP countries eligible to the BIOPAMA Action Component are: Antigua and Barbuda, Aruba, Barbados, Belize, Bolivia, Brazil, Brunei Darussalam, Cameroon, Cape Verde, Central African Republic, Comoros, Congo, Costa Rica, Cote d'Ivoire, Dominica, Dominican Republic, Ecuador, El Salvador, Equatorial Guinea, Ethiopia, Gabon, Gambia, Ghana, Grenada, Guatemala, Guinea, Guinea-Bissau, Haiti, Honduras, Jamaica, Jordan, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mexico, Monaco, Morocco, Mozambique, Myanmar, Namibia, Niger, Nigeria, Oman, Pakistan, Palau, Papua New Guinea, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Senegal, Sierra Leone, Singapore, Solomon Islands, South Africa, South Korea, Sri Lanka, Sudan, Suriname, Swaziland, Tanzania, Togo, Tonga, Trinidad and Tobago, Tunisia, Turkey, Uganda, Ukraine, United Kingdom, United States of America, Vanuatu, Venezuela, Viet Nam, Zambia, Zimbabwe.
⁴ While natural and legal persons established in South Africa are eligible to participate in procedures financed by the 10th/11th EDF, South Africa cannot be a beneficiary of contracts financed by the 10th/11th EDF.
⁵ Transboundary activities involving South Sudan are eligible.
⁶ [See IUCN WCPA CBD Best Practice Guidelines No. 20: Governance of Protected Areas and Management Effectiveness, Governance, and Social Assessment of Protected and Conserved Areas in Eastern and Southern Africa. A rapid inventory and analysis to support the BIOPAMA programmes and partners](#)

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2) Organisational Information of Applicant

Organisation legal name: Click here to enter text	<input type="checkbox"/> SAGE (Site Assessment of Governance & Equity)
Organisation short name / Acronym (if any): Click here to enter text	<input type="checkbox"/> GAPA (Governance Assessment of Protected Areas)
Web site address (if any): Click here to enter text	<input type="checkbox"/> Equivalent: Please specify ⁶
Mailing address: Click here to enter text	
Physical address (if different from mailing address above): Click here to enter text	

Project Lead Contact (This individual will be the contact point for the BIOPAMA Regional Focal point and Secretariat)	Organisation Chief Executive (or other person authorised to sign contracts on behalf of your organisation)
Name: Click here to enter text	Name: Click here to enter text
Email: Click here to enter email	Email: Click here to enter email
Telephone: Click here to enter number	Telephone: Click here to enter number

Organisation type of the applicant:
Select the one, which applies to your organisation; see the Guidelines for Applicants for further details.
☐ Government Agency/Authority/Organisation (at national and sub-national levels) in charge of protected and conserved areas at the national, sub-national or site level.
Do not forget to upload your constitution and the mandate showing clearly your role for management of the protected and conserved area.
☐ Protected and Conserved Area (including ICCAs)
Do not forget to upload the constitutive documents of the Protected and conserved area.
☐ Organisation in charge of transboundary conservation areas
Do not forget to upload your constitution or the mandate showing clearly your role for management of the transboundary conservation area.
☐ Organisations involved in protected and conserved area management and/or governance at the national, sub-national or site level.

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3) Organisational Information of Co-applicant(s)

Delete this part if there is no co-applicant.

Co-applicant 1
Organisation Name: Click here to enter text.

Short description of the organisation: (relevant to the STGA). Indicate in which information system the organisation is registered and presented.

Role in the STGA:

Amount and % of the total STGA budget:

4) Need for assessment and methodology

4.1 Please indicate whether former assessments have been conducted, list them (with their title and date) and specify the need for further assessment(s).

4.2 Please indicate how you will implement the STGA and apply the assessment method(s).

5) STGA objectives and use of the outputs

STGA objective is the identification or update of priority for action in protected and conserved areas through assessment that also identifies potential risks. Please explain how you align with this objective, describe the expected outputs and what they will be used for.

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Guidelines available here:

<https://action.biopama.org/stga/>

Small Technical Grants for Assessments

Financial Overview

SMALL TECHNICAL GRANTS FOR ASSESSMENT FOR IMPROVED PROTECTED AREAS MANAGEMENT AND GOVERNANCE

STGA- BUDGET

- How much can be requested for an STGA Grant? Maximum EUR 20,000
- Budget:
 - It is not necessary to request a maximum amount available
 - Must be realistic
 - Directly linked to assessments
 - Be adequate to the proposed activities

SMALL TECHNICAL GRANTS FOR ASSESSMENT FOR IMPROVED PROTECTED AREAS MANAGEMENT AND GOVERNANCE

STGA- BUDGET

- The STGA are 100% funded by BIOPAMA– the co-financing is not required.
- The budget is based on the reimbursement of real costs, except for personnel costs– flat rate of 5% over the total of direct eligible costs. The calculation is automatic.

2. Travel and subsistence	EUR 5,000
3. Other costs and services - ASSESSMENTS	EUR 10,000
SUBTOTAL	<u>EUR 15,000</u>
PERSONNEL COSTS = EUR 15,000 x 5% = EUR 750	

SMALL TECHNICAL GRANTS FOR ASSESSMENT FOR IMPROVED PROTECTED AREAS MANAGEMENT AND GOVERNANCE

STGA- BUDGET

1. MATHEMATICAL CHECKS

- The total budget stated in the project proposal must be equal to the total budget in the budget spreadsheet.
- Please use Excel **formulae** in the budget calculation sheet.

3. Other costs and services - ASSESSMENTS - REIMBURSEMENT of REAL COSTS					
3.1. Publications - (documents available for public, RRIS) <Design and layout of a brochure and a summary document>	By unit	2	500	€ 1,000.00	Design and layout of one brochure and one summary document (pdf) – option without printing is prioritised.
3.2. External services (i.e studies, analysis, evaluations) <2 contracts - for implementation of SAGE assessment >	By contract	2	5,000	€ 10,000.00	2 contracts for implementation of SAGE assessment
3. Subtotal Other Costs and Services - ASSESSMENTS				€ 11,000.00	

SMALL TECHNICAL GRANTS FOR ASSESSMENT FOR IMPROVED PROTECTED AREAS MANAGEMENT AND GOVERNANCE

STGA- BUDGET

2. CLARITY OF BUDGET

- The costs must not be grouped. Each cost is to be presented on a separate line.
- Please use sequential numbering for each line of budget.
- Please describe the nature of costs and their calculation. **Justification is mandatory!**

2. Travel and subsistence. ONLY IF NECESSARY FOR ASSESSMENTS - REIMBURSEMENT of REAL COSTS						
2.1. International travel <air fare expert Paris-Nairobi>	Par unité	1	660.00	€	660.00	Personnel/Consultant air fare expert Paris-Nairobi
2.2. Local travel <local travel, transfer Nairobi -> Mombasa>	Per unit	4	10.00	€	40.00	Personnel/Consultant - local travel, transfer Nairobi -> Mombasa
2.3. Per diems for missions/travel <4 days per diems in Mombasa>	Par unité	4	50.00	€	200.00	Personnel/Consultant 4 days per diems in Mombasa

SMALL TECHNICAL GRANTS FOR ASSESSMENTS FOR IMPROVED PROTECTED AREAS MANAGEMENT AND GOVERNANCE STGA - BUDGET

- ALL the budgeted costs must be necessary for assessments.

EXAMPLE: travel and subsistence.

- The costs not linked to the assessments will not be accepted.

1. BIOPAMA II - Budget Small Technical Grant for Assessments ¹ - All categories of the budget are based on reimbursement of actual costs, Simplified Costs Option where appropriate and/or on combination thereof.	Project proposal number ²	Period of implementation ³ dd/mm/yyyy - dd/mm/yyyy			Justification of the costs - describe the nature of cost and its calculation. The justification is mandatory.
Costs		# of units	Unit value (in EUR)	Total Cost (in EUR) ⁴	
1. Personnel costs ⁵ - SIMPLIFIED COST OPTION FLAT-RATE 5% over sub- totals 2 and 3.					€ 935.00
Subtotal Personnel costs				€ 935.00	
2. Travel and subsistence ⁶ ONLY IF NECESSARY FOR ASSESSMENTS - REIMBURSEMENT OF REAL COSTS					
2.1. International travel <insert description>	Per unit	1	660.00	€ 660.00	Staff/Consultant airfare from Paris to Nairobi
2.2. Local travel <insert description>	Per unit	4	10.00	€ 40.00	Staff/Consultant local travel from Nairobi to Mombasa
2.3. Per diems for missions/travel <insert description>	Per unit	4	50.00	€ 200.00	Staff/Consultant 4 days per diems in Mombasa
2.4. Other accommodation/subsistence costs <insert description>	Per unit	3	100.00	€ 300.00	Staff/Consultant 3 nights hotel in Watamu Marine National Park
Subtotal Travel and subsistence ONLY IF NECESSARY FOR ASSESSMENTS				€ 1,200.00	
3. Costs and services ⁶ - ASSESSMENTS - REIMBURSEMENT OF REAL COSTS					
3.1. Publications - (documents available for public, RRIS) <insert description>	Per unit	2	300.00	€ 600.00	Design and layout of a leaflet and summary document (pdf) - paperless approach prioritized
3.2. External services (e.g. studies) <insert description>	Per contract	2	7,500.00	€ 15,000.00	2 contracts - for development of PAGE assessment
3.3. Costs of community engagement <insert description>					3 consultations meetings and one final event with communities: venue, refreshments and meals.
3.3.1. Meeting rooms rental.	Per event	4	400.00	€ 1,600.00	EURO 400 x day
3.3.2. Catering/meals for participants	Per event	4	75.00	€ 300.00	EURO 20 x participant; 25 participants
3. Subtotal Costs and services - ASSESSMENTS				€ 17 500.00	

TECTED

RESOURCES

STGA GUIDELINES: <https://action.biopama.org/stga/>

Green List: <https://iucngreenlist.org/>

PAME: <https://www.iucn.org/content/evaluating-effectiveness-a-framework-assessing-management-effectiveness-protected-areas>

<https://www.protectedplanet.net/en/thematic-areas/protected-areas-management-effectiveness-pame>

Governance: <https://www.iied.org/assessing-social-impacts-governance-equity-conservation-sapa-gapa-or-sage>

Email: biopama.ac.info.caribbean@iucn.org

Webinar available at: <https://biopama.org/node/416>

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